

COOPERATIVE SCRUTINY BOARD

Tracking Decisions 2013/14



Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
24.07.2013 Business Rates – Discretionary Rates Relief Minute 32	The Board <u>agreed</u> to request that a business rate (discretionary rates relief) report is submitted to the annual budget scrutiny process.	Date:	January 2014
		Officer:	Giles Perritt/Helen Wright
		Progress:	Officers have been informed that the report will be required for the budget scrutiny process.
16.10.2013 Budget Scrutiny Minute 77	The Board sought clarification as to when the Devon and Somerset Fire and Rescue Authority would be able to discuss its budget (in line with the Council's budget scrutiny process). The Board requested that the letter inviting partners to attend budget scrutiny should be sent from the Chair and Vice Chair. The Board <u>agreed</u> to activate its provisional meeting scheduled on 11 December 2012 to be used as a training session for budget scrutiny. The Board also <u>agreed</u> the budget scrutiny timetable.	Date:	October 2013
		Officer:	Giles Perritt, Head of Policy, Performance and Partnerships/Helen Wright, Democratic Support Officer
		Progress:	The provisional Board meeting scheduled for 11 December 2013 has been activated and members advised.
16.10.2013 Forward Plan of Key Decisions and Private Business	The Board <u>agreed</u> to undertake post decision scrutiny relating to the fees, charges and concessions policy (and to include this matter on its work programme).	Date:	November/December 2013
		Officer:	Malcolm Coe, Assistant Director for Finance, Efficiencies, Technology and Assets.

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Minute 79		Progress:	This issue had been included on the Board's work programme to be considered at its meeting scheduled for 18 December 2013.
27.11.2013 Work Programmes Minute 87	<p>The Board <u>agreed</u> the work programmes of the following panels –</p> <p>Ambitious Plymouth Caring Plymouth Working Plymouth Your Plymouth</p> <p>The Board <u>agreed</u> its work programme subject to the inclusion of the basic budget scrutiny training session on 11 December 2013 being included.</p>	Date:	November 2013
		Officer:	Helen Wright, Democratic Support Officer
		Progress:	<p>Information has been circulated to the relevant Democratic Support Officers.</p> <p>Cooperative Scrutiny Board's work programme amended to include the basic budget training session on 11 December 2013.</p> <p>Completed</p>
27.11.2013 Cabinet Member Minute 90	Councillor Lowry (Cabinet Member for Finance) undertook to provide information relating to the number of properties that were DDA compliant.	Date:	December 2013
		Officer:	Helen Wright, Democratic Support Officer
		Progress:	<p>Information has been circulated to all Board Members on 6 December 2013.</p> <p>Completed</p>
27.11.2013 Recommendations Minute 96	<p>The Board <u>agreed</u> the recommendations of the panels as follows –</p> <p>I. Ambitious Plymouth Panel –</p> <ul style="list-style-type: none"> • undertake a cooperative review in March 2013 to update the 'Starting School In Plymouth 2014/15' guide and a cooperative review would be submitted to the Cooperative Scrutiny Board in early 2014; • the 'School Transport 	Date:	November 2013
		Officer:	Helen Wright, Democratic Support Officer
		Progress:	<p>Information has been circulated to the relevant Democratic Support Officers.</p> <p>Completed</p>

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	<p>Provision Review' item is removed from the work programme scheduled for the meeting on 3 February 2014;</p> <ul style="list-style-type: none"> • a 'Plymouth Adult and Community Learning Service (PACLS) OFSTED update' item is added to the work programme for the meeting on 3 February 2014; • a 'proposed establishment of the Plymouth Adult and Community Learning Service (PACLS) as a Public Service Mutual (PSM) ' item is added to the work programme for the meeting on 3 February 2014; <p>2. Working Plymouth Panel –</p> <ul style="list-style-type: none"> • the Transformation change Programme suitably recognises the difficulties that hard to reach groups have with digital connectivity in Plymouth; 		

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	<p>3. Caring Plymouth Panel –</p> <ul style="list-style-type: none"> • a review of the Carers Strategy takes place in the New Year following the consultation period and to review the action plan; • a review of the Dementia Strategy takes place in December 2013; • a review of Pledge 90, Mental Health takes place in December 2013; • the panel noted the work programme and <u>agreed</u> that the next meeting is re-arranged for the purpose of the panel having sight of the Integrated Transformation Fund Plan prior to submission to the Department of Health on 15 February 2014. 		
<p>27.11.2013</p> <p>Cooperative Reviews</p> <p>Minute 97</p>	<p>The Board <u>agreed</u> the following reviews –</p> <ul style="list-style-type: none"> • public funerals (Your Plymouth Panel) • Mental Health Review – delivering Pledge 90 (Caring Plymouth Panel) 	<p>Date:</p>	<p>November 2013</p>
		<p>Officer:</p>	<p>Helen Wright, Democratic Support Officer</p>
		<p>Progress:</p>	<p>Information has been circulated to the relevant Democratic Support Officers.</p> <p>Completed</p>

Grey = Completed item.

Red = Urgent – item not considered at last meeting or requires an urgent response.